TEDSON GUIDE | ENGLISH

Ownership and handover - retain access to Casambi

A completed lighting installation should remain maintainable when the phone or installer changes. Agree who is responsible for the network and verify customer access before handover.

A network needs a responsible owner

Record which network belongs to which installation and who at the customer's organisation should administer it. Tedson recommends a customer-controlled administrator address and a documented service contact. Give the installer the access required for the assignment.

Sharing in the app preserves and assigns access. It does not automatically mean visitors should control the lights. Select a sharing mode that matches the organisation's requirements.

Share the network and assign appropriate permissions

A Not shared network stores its configuration on the phone that created it. Losing that phone or its app data can mean losing access. Casambi recommends sharing for future access even when credentials are not given to anyone else.

In an Evolution network, a User can operate the lighting, a Manager can change programming with certain restrictions, and an Admin can administer the full network. Saving sharing settings requires a network connection and internet access. Test the intended role rather than assuming everyone has identical permissions.

Hand over a working room

Use the following as Tedson's handover checklist. Passwords and private customer images do not belong in a public document.

1. Confirm the network name, location, administrator address and service contact.

2. Sign in from another phone using the customer's intended role. Check that the customer's administrator email works.

3. Provide a list of luminaires/models, profiles, network type and radio mode, plus recorded app and firmware versions.

4. Record button functions, scenes, sensor times, schedules and how manual control returns to automation.

5. Document the gateway and time restoration after a power outage where those functions are used.

6. Demonstrate daily use without a phone, check Resume automation and record who accepted the result.

Replacing a phone or recovering a password

When replacing a phone, open the shared network in the app using the correct credentials. If a password is lost, use network password recovery, which requires a working administrator email. Follow the current recovery dialogue; do not delete the network to change its password.

Remove my administrator rights is not a routine for handing over one project. It initiates a request concerning that administrator address across its associated Casambi locations. Instead, agree the permissions for the customer's particular network and verify the new access.

Sources and further reading

Read the web guide and full source list

Casambi: Sharing settings ↗

Casambi: Password recovery ↗

Casambi: Remove my administrator rights ↗

Casambi: Troubleshooting paired devices ↗

Casambi: First time app use ↗

Reviewed 17 October 2026. Menu names and functions can differ between app versions, models and profiles. Verify functions in the actual installation. This Tedson summary does not replace the model’s complete installation instructions.